

**MINUTES OF A SPECIAL MEETING OF THE
PRINCE GEORGE PUBLIC LIBRARY BOARD
HELD WEDNESDAY, SEPTEMBER 19, 2018 AT 7:00PM
IN THE KEITH GORDON ROOM AT THE BOB HARKINS BRANCH**

Present: Mike Gagel (Chair)
Mike Erickson (Vice Chair)
Alan Idiens
Carolynne Burkholder-James
Kirk Walker
Elizabeth MacRitchie
Councillor Terri McConnachie

Also Present: Janet Marren (Chief Librarian and Recorder)
Amy Dhanjal (Communications Coordinator)
Leland Hanson, Manager, Civic Facilities Division
Dale Jarvis, Supervisor, Civic Facilities Division (Project Manager)
Terry Broomsgrove, Principal, Chernoff Thompson Architects North
Lars Lindstrom, Architect, Chernoff Thompson Architects North

Regrets: Astrid Nicholson
Myta Blacklaws

1. CALL TO ORDER

- The meeting was called to order at 7:05 p.m.

2. PRESENTATION OF LIBRARY ENTRANCE DRAWINGS

- Mr. Broomsgrove reviewed the drawings of the entrance addition on each level of the Library
- Mr. Lindstrom reviewed the elevations and the materials being considered for the new addition
- Mr. Lindstrom provided a 3-D walkthrough of the new entrance space around the building and on each level of the building

3. PROJECT OVERVIEW

- Dale Jarvis updated the Board on the entrance project to date
- Library, City and architectural staff have met throughout 2018 and have agreed that the current design meets the library's requirements for the entrance


- The 60% project drawings have been costed at \$3,175,000.00. This figure includes a \$400,000 contingency. The project budget is \$2,672,000.00.
- The City has made application for a federal accessibility grant that, if awarded, could contribute up to \$1M to the project. This would allow for expanded scope to the project that would include the circulation area redesign.
- Confirmation as to whether we are approved to proceed to the second phase of the grant will be received this fall. Final grant approval will be available in the spring of 2019
- The City is moving the design drawings forward to 90% completion and costing
- Project funding will be discussed when the 90% costing is completed and a response has been received re: the grant application.

4. DISCUSSION

- The architects responded to several questions from Board members on the design, exterior lighting construction materials and interior finishes planned for the entrance.
- Board support for the grant application is discussed, including advocating with local federal MPs.

7. ADJOURNMENT

A motion to adjourn the Library Board meeting at 8:30 p.m. was moved and seconded. The motion was carried.



Janet Marren
Chief Librarian



Mike Gagel
Board Chair