



## Terms and Conditions Governing Exhibits & Displays

### 1. Information for Exhibitors

- a. Exhibitors must mount and dismantle their display during library open hours.
- b. There shall be no separate sign for commercial purposes. An exhibitor's business information may only be included within the text of a biography or artistic statement. Business cards are allowed.
- c. The display area is not intended for exhibitors to sell items commercially. An exhibitor may provide contact information if they wish to be contacted by the public.
- d. Exhibitors must ensure their displays will not pose any harm or danger to the public or the library facility.
- e. Displays generating excessive noise will not be allowed. The library reserves the right to determine what constitutes excessive noise.
- f. The exhibitor agrees to dismantle their display by the last day of the month and remove their display from the library on the same day.
- g. Items must be hung using the hardware and guidelines provided by the library.

### 2. Public Liability and Insurance

The Prince George Public Library and its employees, volunteers, and board members shall not be responsible for any losses or damages that may occur to the exhibitor, their employees, or their property from any cause whatsoever prior to, during, or subsequent to the period covered by the display contract.

The exhibitor will release The Prince George Public Library and all its employees, volunteers, and board members from and agree to indemnify the same against any and all claims. The exhibitor is responsible for carrying appropriate insurance with respect to possible damage, loss, and public liability against injury to the person or property of others.





# The Prince George Public Library

### 3. Eligibility

The Prince George Public Library accepts displays that depict a variety of media and themes. Preference will be given to displays with a wide public appeal. The library has the sole discretion as to what is displayed in a public setting and reserves the right to reject or cancel a display or exhibit at any time.

All displays must be vetted by a Prince George Public Library staff member prior to formal approval. Their decision is final.

Displays that contravene applicable federal, provincial, or municipal laws will not be accepted.

### 4. Care of Premises

The exhibitor is liable for any damage they or their display causes to the facility. Works that are heavy, bulky, or otherwise potentially dangerous will not be permitted. Application of paint, lacquer, tape, staples, adhesive, or other coatings to the surfaces of the facility is prohibited.

### 5. Compliance

The exhibitor must comply with the *Displays and Exhibits Policy* (<http://www.lib.pg.bc.ca/about/policies>) of the library and with the building, fire, and safety regulations of the facility. This includes compliance with the non-smoking regulations in effect by the facility and the City of Prince George.

### 6. Subletting

The exhibitor may not assign, sublet, or apportion display or exhibit space.



•read, learn,  
discover

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