



Home Service Volunteer Application Form

Please complete this form and return it to the Community Outreach Librarian or to the Adult Information Desk on the second floor of the Bob Harkins Branch (downtown).

About the Home Service Program

The purpose of the Home Service program is to make library materials available to library card holders who find it difficult to visit the library.

This includes people confined to their homes or care facilities due to age, illness, or disability. Seniors without transportation may also be considered for this service.

Volunteers for this program serve as library ambassadors, working in pairs to distribute materials to customer homes and collect finished items to return to the library. This service is provided on Thursday mornings starting September 10, 2015 at 10 a.m. at the Bob Harkins branch. Alternate volunteers fill in whenever a regular volunteer is unavailable.

Your information:

Name: _____
First name Last name

Address: _____
Street

City Postal Code

Home Phone: _____ Other Phone: _____

E-mail Address: _____ Date of Application: _____

Emergency contact

Name: _____
First name Last name

Home Phone: _____ Other Phone: _____

Relationship: _____

Reasons for volunteering:

Job or Volunteer Experience

List any current or past job or volunteer experience

Worked for: _____

Dates: _____

Responsibilities or tasks: _____

Worked for: _____

Dates: _____

Responsibilities or tasks: _____

References

1. _____

2. _____

3. _____

Availability

Volunteers for this program must be available on Thursday mornings from 10 a.m. until about 12 noon and have their own transportation

Training

Volunteers will work closely with the Community Outreach Librarian and other library staff who will train them for the duties required.

Criminal Record Check

All volunteers must successfully pass a criminal record check before their first volunteer shift. The library will provide a criminal record check form and letter. There is no cost involved for the record check.

Questions?

Please contact the Community Outreach Librarian at 563-9251 ext. 123 or outreach@pgpl.ca if you have any questions or concerns.

Thank you for your interest in helping to provide this valuable service.

August 2015