

**MINUTES OF A MEETING OF THE PRINCE GEORGE PUBLIC LIBRARY BOARD
HELD WEDNESDAY, JULY 24, 2019 AT 7:00PM
IN THE KEITH GORDON ROOM AT THE BOB HARKINS BRANCH**

Present: Mike Gagel (Chair)
Alan Idiens
Myta Blacklaws
Emilio Caputo
Bob Affleck
Fiona Demers

Also Present: Paul Burry (Acting Chief Librarian)
Lisa Martinson (Recorder)
Amy Dhanjal (Communications Coordinator)

Regrets: Councillor Terri McConnachie
Mike Erickson (Vice Chair)
Carolynne Burkholder-James
Kirk Walker

1. CALL TO ORDER

- The meeting was called to order at 7:05 p.m.

2. WELCOME NEW BOARD MEMBERS

- Welcome to Bob Affleck and Fiona Demers who are the newest library Board members.

3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

A motion to approve the minutes of the June 26, 2019 meeting as distributed was moved and seconded. The motion was carried.

4. ACCEPTANCE OF CONSENT AGENDA

a) Meeting Agenda

- Addition: 5. c) Committee Appointments
5. d) Board Participation at Community Events

A motion to accept the Consent Agenda as amended was moved and seconded. The motion was carried.

5. REPORTS/PRESENTATIONS

a) Board Chair Report – Mike Gagel

- Library staff members Ignacio Albarracin, Public Service Manager and Paul Burry, Acting Chief Librarian were invited to speak to the Lheidli T'enneh Chief and Council on July 9, 2019. The Board Chair also attended. It was expressed that the library would like to work with the Lheidli T'enneh Nation. It was decided that a dinner would be set up so that both groups would be able to get to know each other better.

b) Acting Chief Librarian – Paul Burry

Please refer to the full Library Report for additional information. Highlights include:

- Acting Chief Librarian Paul Burry was honoured to attend the meeting of the Lheidli T'enneh Chief and Council. Ignacio Albarracin provided information regarding the library's efforts to become more inclusive and responsive to the needs of Indigenous patrons. A case was made for how a formal partnership would be beneficial to both parties.
- Paul Burry and Amy Dhanjal, Communications Coordinator, attended a roundtable discussion facilitated by Canadian Senator Yuen Pau Woo of Vancouver BC, the leader of the Independent Senators Group in the Senate. The event was organized by the UNBC Community Development Institute, and offered the opportunity for the senator to meet with members of non-profit organizations in the community and hear about the issues that impact their work.
- A page has been created on the library's website regarding renovations to keep patrons up to date on what is happening. A 3D animation of the entrance is also included. Construction is on schedule.
- On July 14th Summerfest took place. Over 214 people visited the library's booth.

c) Library Advancement Committee

- No meeting was held.

d) Governance Committee

- No meeting was held.

e) Local History Committee

- No meeting was held.

f) Friends of the Library

- Over \$10,000 a year is raised through Book Sales each year.
- The proceeds from book sales have helped fund library projects such as the Knowledge Garden and the Book Mobile and many other library projects.
- In 2020 a wine and cheese event will take place to celebrate the 30th anniversary of the Friends of the Library. There will be an acknowledgement from the City as well.
- The group is deciding where to meet during the construction of the entrance.

- Al Idiens is the Board rep for the Friends of the Library and Carolynne Burkholder-James is his alternate.

g) BCLTA

- Prior to working at Northern Health, Mike Gagel worked for the BC School Trustees Association. Their budget was \$2 million with 418 trustees. Mike is now on the BC Library Trustees Association who has a \$90,000 budget and has over 700 trustees.
- BCLTA Director Babs Kelly and her assistant Jan Thomas are doing a great job keeping things running with the budget that they are working with.
- The BC Public Library Partners have put a call out for letters addressing the provincial funding for BC public libraries. They have called it the 20 Million by 2020 campaign. There is more information on this located on the BCLTA website.
- Mike Gagel has been accepted as a panel presenter for UBCM. He will be presenting on the importance of libraries.

6. DISCUSSION/DECISION ITEMS

a) Financial Statements to June 30, 2019

- The Financial Statements were reviewed.

A motion to accept the Financial Statements to June 30, 2019 as distributed was moved and seconded. The motion was carried.

b) Briefing Note to Council – Increase Size of Library Board to Accommodate Additional Community Representation

A motion to present Council with a briefing note with respect to increasing the size of the Library Board to accommodate additional community representation was moved and seconded. The motion was carried.

c) Committee Appointments

- The work of the Board committees was reviewed with the new Board members to give them a chance to decide which committees they would like to work on.

d) Board Participation in Community Events

- A discussion took place regarding which community events Board members should participate in, so that we ensure that the library is making the best use of the time they volunteer for such activities.
- It was agreed that library staff should compile a list of events that Board members are expected to participate in and a second list of events that Board members can choose to attend if they wish to.

6. OTHER/NEW BUSINESS

a) Committee Meetings

- Local History Committee – September, 2019.
- Library Advancement Committee – September, 2019
- Governance Committee – September 25, 2019 at 6:00 p.m. in the Chief Librarian's Office
- Board Education Session – September 25, 2019 at 6:30 p.m. in the Keith Gordon Room at the Bob Harkins Branch
- Library Board Meeting - September 25, 2019 at 7:00 p.m. in the Keith Gordon Room at the Bob Harkins Branch

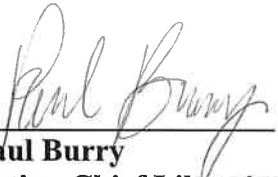
The Library Board meeting for August is cancelled.

b) Board Look Ahead

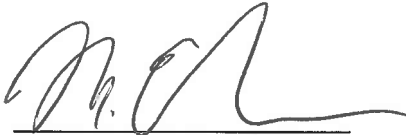
- BCNE – Seniors Day – Thursday, August 15, 2019 – Please send an email to Amy Dhanjal if you are able to attend.

7. ADJOURNMENT

A motion to adjourn the Library Board meeting at 9:00 p.m. was moved and seconded. The motion was carried.



Paul Burry
Acting Chief Librarian



Mike Gagel PER
Board Chair