LIBRARY SERVICES PAGE
Part-time

The Prince George Public Library is looking for a dedicated, reliable and self-motivated Library Services Page for the Bob Harkins Branch of the Prince George Public Library.

Library Pages fill an important role in ensuring the collection stays tidy and in order. Responsibilities include a variety of tasks associated with the return and re-shelving of material. The goal is to demonstrate respect, teamwork, and a high level of customer service in order to foster a people-centred environment so that we can effectively meet the needs of our library patrons.

We are looking for:

- Demonstrated ability to accurately sort numerical and alphabetical sequences
- Positive attitude and communication skills.
- Physically able to participate in extended periods of activity, including lifting heavy objects, walking, and standing, stooping, bending and carrying.
- High level of self-motivation.
- Ability to work under supervision and independently.
- Availability to work a variety of shifts is a must including mornings, afternoons, evenings until 9:15 PM, and weekends.
- Must be 16 years of age, or older.

Wage: $18.25 per hour (approx. 12-16 hours a week)

Please send your detailed resume with a cover letter indicating how you meet the qualifications, as well as dates/times of availability. All applications are to be submitted in confidence by November 23, 2026 at 5:00 p.m. to:

Human Resources
Prince George Public Library
888 Canada Games Way
Prince George BC, V2L 5T6
Or hr@pgpl.ca

Applications are to be marked “Private and Confidential”. We thank all applicants for their interest. Preference will be given to applicants with weekday mornings and afternoon availability.

Applicants must be legally entitled to work in Canada at the time of application and must maintain legal authorization to work in Canada throughout their employment.

Your application must be true and correct. Disqualification or termination of employment will result if there are any misstatements, omissions of material facts in the application or hiring process.