



SECTION 2: LIBRARY MEMBERSHIP AND USE OF LIBRARY FACILITIES

POLICY 2.10: PRIVACY AND CONFIDENTIALITY

Passed:

Amended: June 23, 2010

- 2.10.1 The Prince George Public Library protects the privacy of every customer, including children, as required by law. All library records are considered confidential.
- 2.10.2 The Prince George Public Library will only use personal information for the purpose it was collected or in a manner consistent with that purpose. The library will only use personal information for a different purpose if given explicit consent by the customer or as required by law.
- 2.10.3 The Prince George Public Library does not sell or rent personal information.
- 2.10.4 Prince George Public Library uses reasonable security measures to protect against risks, such as unauthorized access, collection, use, disclosure or disposal.
- 2.10.5 The Prince George Public Library takes all reasonable measures within its means to ensure privacy but is not responsible for extraordinary or illegal-intrusions into its records. The library will pursue criminal charges where appropriate for privacy violations.
- 2.10.6 No Prince George Public Library records shall be made available to agencies of the federal, provincial or local government or to any individual or agency except as required by law.